



## AUTOPAY IS NOW AVAILABLE

Dear Parents,

Here at BSDA we are always looking for the most efficient way for you to manage your studio life. We are now offering our customers an automated payment processing option for paying your monthly tuition.

To enroll in this service, you must sign the form below. Customers enrolled will allow the studio to process your monthly tuition automatically on the 5<sup>th</sup> of each month for the months from **September** through **June**. Alternative payment due dates are not available.

To be included you must enter your credit card information through the parent portal. Please note that any personal information you provide is confidential and protected.

If you have any questions or concerns about this new service, please call our office managers at the Brandon studio (813)681-8637 or the Tampa studio (813)288-8637 or email us at [frontdesk@dancebsda.com](mailto:frontdesk@dancebsda.com).

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### Authorization Agreement

Customer Name \_\_\_\_\_ Student(s) Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
\_\_\_\_\_ Zip code \_\_\_\_\_  
Email address \_\_\_\_\_

Please **initial** the following paragraphs:

\_\_\_\_\_ I understand and authorize BSDA to charge my credit card on the 5<sup>th</sup> of each month from today until June 2020. I understand that I alone can enter the credit card information on my account, and I will keep that information updated.

\_\_\_\_\_ I understand that BSDA will only be charging the credit card I have entered through the parent portal the amount for the monthly tuition. Any additional fees will require me to manually process through the BSDA portal.

\_\_\_\_\_ I understand that if I wish to no longer process through auto-pay that I must notify the studio via email ([frontdesk@dancebsda.com](mailto:frontdesk@dancebsda.com)) by the 15<sup>th</sup> of the previous month. I also understand that once the charge has been processed that I will only be given studio credit and NOT a refund.

\_\_\_\_\_ I understand I will be still be charged a late fee for any manual charges I enter after the stated due date.

Authorization Signature:

\_\_\_\_\_ Date: \_\_\_\_\_